



Briefs for externally commissioned work for proposed HLF Resilient Heritage Project

Project Title: Pennine Heritage Resilient Future

Brief: Lead Project Advisor and Author of 5 Year Business Plan

Work required

Review of existing governance and operations of the Charity, including management, personnel (paid and unpaid) and finance: and production of report setting out a constructive critique of current practice and recommendations for future best practice.

Lead advisor to project team and attendance at Trustee Briefings and Project Inception and Review Meetings.

Liaison with other commissioned advisers (Facilities Management, Marketing and Engagement, Capital Programme Strategy, Fundraising) to ensure integration of all project work streams into business plan.

Production of 5 year Business Plan incorporating the outcomes of all project work streams (Governance, Facilities Management, Marketing and Engagement, Capital Programme Strategy and Fundraising).

Specification

Production of successful business plans and evidence of positive impact on performance and outcomes

Co-ordination of complex organisational review and improvement processes

Knowledge of Charitable activities, organisational structures and financial management

Knowledge and/or experience of premises based income generation

Knowledge/Experience of heritage sector

Availability to work outside of normal working hours

Timescales and Remuneration

To be agreed. Estimated timescale 20-25 days. Maximum budget £7000 plus publication costs.